



DOG PARK COMMITTEE MINUTES  
Wednesday, September 28, 2022 7:00 PM  
Virtual Meeting via Zoom

**Present:**

- Tom Gillispie, Chair
- Fred Kinch
- Clare Siska

**Members of the Public:**

- Cathy Fochtman, Friends of ACDP
- Dennis Dale, Dale Design
- Steve Trimble, Recreation Commissioner
- Joe Will, Recreation Commissioner

Chair Tom Gillispie called the meeting to order at 7:09 PM and reviewed the virtual meeting protocols.

**I. New Business**

1. Membership Updates

- Luisa Callahan has resigned due to a work conflict; Tom will confirm that the Town has received and processed her resignation. Clare has removed Luisa's Dog Park DRIVE access.
- Nick Boivin is to meet with the VCC; next step would be appointment by the SB. Once appointed, Clare will give Nick access to Dog Park DRIVE files.
- Meetings remain on the same schedule; Nick has a conflict until November.

2. Who runs Zoom at the Public Forum?

- Instructions were provided to Karen M when she scheduled Room 204. Cathy Fochtman will run the Zoom session. Cathy and Tom will arrange for an on-site dry run before the forum.
- Clare will generate meeting minutes from meeting recording.
- All committee members are asked to attend in person.

3. Outline for Public Forum

- The committee reviewed and updated the draft public forum presentation. Tom will produce the next draft for committee review and finalization at the next (10/12) committee meeting.
- Dennis Dale will provide a more relatable septic-based image with color, for the upcoming draft, with possible call-out photos of benches, shade elements, etc. He's generated a feasibility design with the sewer option. Dennis will present the design aspect of the meeting.

- The presentation will include a brief introduction to the Main Street Campus and Senior Park. Steve Trimble will present this section.

#### 4. AHA Project Meeting Status

- Fred attended the 9/27 meeting. Project costs are increasing and they may need to seek additional funding. No state funding news to report.
- MassWorks (sewer + infrastructure) grant is still pending. Response expected October/November.

#### 5. Financials / Friends Update

- Balloon sales at the Kelley's Corner block party netted \$300+. The balloons continue to be a popular fundraising tool
- Upcoming fundraisers: Dog-is-Good apparel (10/8-10/22); MonsterBash (10/21); Pet First Aid class (11/3 & 11/10)

#### 6. Communications Update

- The Friends will publicize the forum and fundraisers through multiple avenues.

### **II. Regular Business**

1. Review of previous meetings' minutes – tabled to next meeting

### **III. Old Business**

1. None

### **IV. Schedule Future Business**

1. Next meeting – Wednesday, October 12, 2022 7 PM Virtually over Zoom
2. Design Review Public Forum – Wednesday, October 26, 7 PM, Town Hall Room 204 (Francis Faulkner Hearing Room) + Virtually over Zoom.

### **V. Residents' Concerns**

1. No concerns were voiced at this meeting.

### **VI. Adjournment**

1. The meeting was adjourned at 8:44 PM

Respectfully submitted,

Clare Siska  
Member, Acton Dog Park Committee

