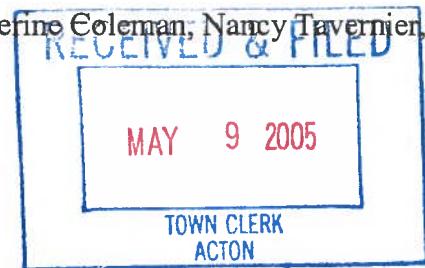


Minutes for CPC Meeting of 3/10/05, 7:30 pm - 8:30 pm, Library Meeting Room

Attending:

Peter Berry, Walter Foster, Bob Coan, Susan Mitchell-Hardt, Catherine Coleman, Nancy Tavernier, Ken Sghia-Hughes, Matt Lundberg, Roland Bartl

Absent: Stacy Rogers, Andy Magee



1a. Approval of Minutes from 2/10/05

The minutes of 1/27/05 were approved as amended.

2. Discussion Re: Town Meeting Article Presentation

- It was mentioned that the Committee had expressed interest in having the recently restored American flag of the Isaac Davis Post of the Grand Army of the Republic veterans' organization displayed at Town Meeting as an example of how CPA funds have been spent. It was pointed out that bringing the flag to Town Meeting is impractical as it weighs 100 lbs, would be costly to transport, etc.

- It was suggested that a digital photo might suffice.
- It was commented that Peter Berry must meet with the Town Moderator to review his presentation.
- The Committee will sit together at a table in the front.
- The process is that the Committee will present the motion, move it, and Peter will make the presentation.

To sever a project from the Warrant Article, someone will have to amend the article to pull out the project; to do so will require a majority vote.

ACTION: Matt will help Peter with preparing the slides and presentation; Matt will also work with Roland to prepare the presentation.

ACTION: Each committee member will reach their contact person to ask for

- any digital images that represent their project
- a brief project summary, either 1 or 2 sentences or
- a maximum of four bullet points to go in a slide for their project.
- They will be asked to send them to Matt Lundberg at matt@lundbergsys.com.

- Each committee member should also mention that if the applicant plans to make a flyer for the project to please tell the Town Clerk so that table space in the lobbies outside the Meeting will be available.

It was commented that last year the Committee passed out copies of the CP Plan and booklets of fliers representing each project. As an alternative it was agreed to refer residents to the Acton CPA web sight to see the CP Plan. Applicants should be encouraged to provide their own handouts, to attend Town Meeting, and be prepared to answer questions.

- Discussion Re: Presentation of New Multi-Use Recreation Space at Leary Field:

The applicant does not wish to stand out from the other projects by making a special presentation. The applicant will be prepared to make a brief presentation if necessary.

- It was commented that Fin Com deferred recommendation on all the projects. They will meet on March 23 to make their recommendations.
- It was recalled that FinCom had some questions on the Jones Tavern Chimney Restoration project. The Committee assumed that Anne Forbes probably took the concerned FinCom member on a tour of the Jones Tavern and alleviated his concerns.
- A Fin Com member had expressed concerns about the Faulkner plaque proposal. It was felt that the applicant will successfully defend the plaque.

The CP Program article will be on the first night of Town Meeting and is positioned after the town budget and report on NESWC and before the school budget.

It was commented that the Community Housing Program Fund currently doesn't generate income nor can the Treasurer use the Trust Fund to set up an income bearing fund.

Nancy commented that she will ask Chris Saccardi whether we can add gift monies received from developers to this fund in order to provide local matching funds and help build the fund up.

3.a. Meeting Schedule

The Committee voted not to meet on 3/24.

3.b. New Business

- Marc Draisene Meeting - March 28

The Committee expressed concern that only one third of the state senators signed Senator Resor's letter opposing diversion of the CP Trust Fund. It was commented that senators think that local aid is undefended and are reluctant to sign anything.

It was commented that it will be important to encourage as many CPA supporters as possible to attend the Board of Selectmen's meeting to show Mr. Draisene Acton's commitment to the CPA and the political promise that was made.

ACTION: Committee members will contact their designated applicants who have received CPA funding to encourage them to attend.

- Discussion Re: Project Contingencies

A discussion re: project contingencies was begun, but before long it was agreed that such a discussion is premature, and that Dean Charter will need to make a presentation to the committee and educate those of us who have never served on a construction committee.

Re: the Town Hall Slate Roof project, the Town Manager has stated that should the applicant run short of funds, the project will go forward, and the town will cover it with funds from the operating budget. The funds will be appropriated from the CPA funds later.

Respectfully submitted:

Susan Mitchell-Hardt