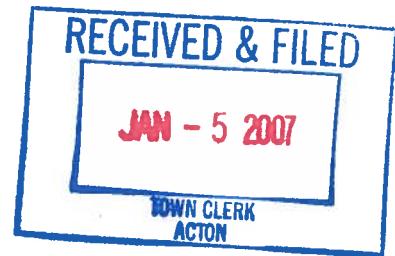


Meeting Minutes  
Town of Acton Community Preservation Committee  
December 14, 2006  
Acton Public Library



Attending: Jon Benson, Peter Berry, Tory Beyer, Catherine Coleman, Walter Foster, Matt Lundberg, Andy Magee, Susan Mitchell-Hardt, Ken Sghia-Hughes, Ed Starzec, Nancy Tavernier

Chair Catherine Coleman opened the meeting at 7:40 PM.

**1. Applicant Presentation: Acton Housing Authority Capital Fund**

Applicant Kelley Cronin presented a brief overview of the proposal for the benefit of the committee and the audience. She summarized the major issues including code violations, dated heating systems, and indoor air quality for tenants living in units above units occupied by heavy smokers. Ms. Cronin then answered questions from the committee.

**2. Applicant Presentation: Acton Housing Authority Support Services**

Applicant Kelley Cronin presented a brief overview of the proposal for the benefit of the committee and the audience. Ms. Cronin highlighted the fact that AHA is not looking to CPC for permanent funding for the support services. AHA will work over the next two years to find a permanent funding source. The need for additional funding has been caused by a move to project-based accounting at the Federal level which now means that Federal funding can only support Federal tenants. This leaves support services for state tenants unfunded. The purpose of the funding is to provide a social worker to help these state tenants navigate the social services system to get the services they need. Ms. Cronin then answered questions from the committee.

**3. Applicant Presentation: East Acton Village Green**

Applicant David Brown delivered a Powerpoint presentation on the East Acton Village Green project. Mr. Brown highlighted the considerable free and in-kind labor volunteered for the project in addition to the \$30k pledge. Specifically, Mr. Brown anticipates that construction drawings will be provided for free and that the Town will maintain the park. No specific individual with the Town was named as supervisor but Walter Foster stated that an appropriately qualified person will be so designated to ensure proper coordination with other projects. It was noted that at this time MassHighway is not recommending a crosswalk across Great Road to connect the green to Weatherbee Plaza.

**4. Applicant Presentation: Acton Community Housing Corporation Community Housing Program Fund**

Applicant Nancy Tavernier presented an overview of the ACHC's application which includes two parts: \$50k for Down Payment Assistance for Acton municipal, school, water district, and housing authority employees and \$50k for condominium buy-

downs. There was some question as to whether the down payment assistance program would be eligible for funding. If not, Ms. Tavernier would propose that the entire \$100k be applied to the condominium buy-down program. The committee asked a number of questions touching on whether the down payment assistance program could be configured as a revolving fund. Ms. Tavernier indicated that the proposal is modeled on a successful Federal program.

**5. Approval of Minutes from 11/30**

The minutes of the 11/30 meeting were approved with minor amendments.

**6. New Business**

- A site visit is scheduled for Sunday the 17<sup>th</sup> with Dean Charter for the property at 468 Main Street. We will meet at the house at noon.
- The Morrison Farm committee has completed its work and disbanded. Its recommendations will be available soon in printed form. The committee will schedule a meeting with the CPC to review its recommendations and discuss potential funding applications for next year. The committee will be returning approximately \$44,000 of its current CPC funding to the town.

The meeting adjourned at 9:45PM.