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TOWN CLERK

SELECTMEN'S MINUTES February 17, 1998

Present: F. Dore' Hunter, Wayne L. Friedrichs, Herman Kabakoff, William Mullin, Nancy Tavernier, Town Manager Don Johnson and Assistant Mgr. Murray. (The meeting was televised)

CITIZEN'S CONCERNS

Nancy Banks and Micki Williams were present to express the appreciation of the extra effort required for the upcoming recount. Nancy Banks discussed the article that is being reworked and will present a modified proposal. They plan to discuss several things at meeting of the 26th. They will discuss what if any action could be taken and should they place a modified slimmed down article on the upcoming annual. Chairman Hunter reminded them of the deadlines for printing the warrant that have been established.

PUBLIC HEARINGS AND APPOINTMENTS

None Scheduled

SELECTMEN'S BUSINESS

Budget and Warrant Discussion - Don Johnson explained the two volumes and need for looking at both to see the bottom line as the two books represent total spending. He reviewed past fiscal year percentages. FY96 7.6% camp Acton comprised 4% of the 7%, FY97 7.2%, Debt Exclusion articles comprised 2.7%, FY 98 .6% total and FY99 2.7% after adjustments. We have been below 3% over the past three years.

Nancy noted that she had reviewed Volume II looking at the merit of each proposal. The Board reviewed Volume II following Nancy's Memo to the Board making suggestions as to inclusion in the Budget or as warrant article and amounts as follows:(memo attached to minutes)

Item 1, include in budget

Item 2, Warrant Article

Item 3, Ok for Warrant Article but suggested it be phased in. WILLIAM MULLIN moved to reduce Morrison portion by \$10,000, reduce the full time clerk to full time clerk for 1/2 year and 1/2 Van to \$41,250, or \$224,269. NANCY TAVERNIER - Second. 4-1 Herman Kabakoff No., Motion passes.

Item 4 - Nancy Tavernier moved to make \$15,000 reduction. HERMAN KABAKOFF - Second. \$200,000. UNANIMOUS VOTE

Item 5 & 18 - Nancy felt it has a high interest and is desirable and proposed to boost the funding and to remove High Street. NANCY TAVERNIER - Moved to combine items 5

and 18 and do all of Central Street and proposed sidewalk program for Windsor to Martin with High Street section held. WILLIAM MULLIN - Second. UNANIMOUS VOTE.

Items 6 & 7 put in budget

Item 8 - Nancy hoped this would be handled so the funding request could be eliminated. Bill felt that we needed to sent them notice that we need to get this resolved and does not want to stop payroll to get it accomplished. Dore' suggest we leave it in the plan for now and he will get together with Bill Ryan. Don was asked to draft a letter for Dore's review and signature.

Items 9, 10, 11 in budget.

Item 12, Herman asked if the purchase of the truck could wait another year. The Board felt that the truck could not wait, it was not functional for what it is expected to perform. HERMAN KABAKOFF - Moved to delay the purchase. NANCY TAVERNIER - Second. Motion failed 4-1 Herman Yes.

Items 13, 14, 15, placed in Warrant Articles

Item 16 - Nancy felt the landfill closure is very important and the savings from the Clay of \$500,000 if we were to receive it would push the design need out front. Bill noted he still has a problem with this request, however, he has been convinced by the net present cost of this and will support on Town Meeting floor. WILLIAM MULLIN - Moved to support \$126,000 for engineering design. NANCY TAVERNIER - Second. UNANIMOUS VOTE.

Item 17 - \$100,000 Warrant article

Item 18 included in #5

Item 19 - \$8,000 Warrant Article

Item 20 WILLIAM MULLIN - Nancy noted that we felt there were alternative plans and perhaps they could move to another more site suitable location. Moved to expend \$48,000 for Tennis Courts on Elm Street - WAYNE FRIEDRICHS - Second. 4-1 Herman Abstaining. MOTION PASSES.

Item 21 - HERMAN KABAKOFF - Moved not to fund the \$14,500. DORE' HUNTER - Second. Wayne, Nancy and Bill No, Herman and Dore' Yes, Motion Fails.

Item 22 - NANCY TAVERNIER - Moved to fund at 10,000. HERMAN KABAKOFF - Second. UNANIMOUS VOTE.

Item 23 - HERMAN KABAKOFF - moved the reduced 20,000. NANCY TAVERNIER - Second. WILLIAM MULLIN - Moved to eliminate the \$25,000. WAYNE FRIEDRICHS - Second. UNANIMOUS VOTE.

Item 24 - Warrant Article, it was noted that this seemed like a lot of money for a reuse study. Don urged them to support this expenditure. WILLIAM MULLIN - Moved to Fund Reuse Study. NANCY TAVERNIER - Second. UNANIMOUS VOTE

Item 25 - Put in Budget

Item 26 - Warrant Article

N/A 2 - Nancy felt that these funds could be used to have the light reprogrammed and the traffic would be controlled better and to also re-stripe the pavement. She felt would have a major positive impact at that corner and increase efficiency at that corner.

N/1 The Highway Truck request should be included in the Warrant.

HERMAN KABAKOFF - Moved to place \$3,000 in the Budget for Employee Moral Building Projects/programs. NANCY TAVERNIER - Second. UNANIMOUS VOTE.

NANCY TAVERNIER Moved to accept the list as amended. WILLIAM MULLIN - Second. UNANIMOUS VOTE.

NANCY TAVERNIER - Moved to include items, 1, 6, 7, 9, 10, 11, 25 and \$3,000 for Employee Moral Program in the budget, and the remaining articles to stand alone. WILLIAM MULLIN - SECOND. UNANIMOUS VOTE.

John Murray was asked about the \$137,000 amount for Middlesex County problem. Don feels we will get assessed and he will talk to Resor and Durand and will look at it at the March 3rd meeting.

AART- Don has asked them to structure RFP so we can go in if we decide to. This expense would be incurred in this fiscal year and Don felt we would be in the \$20,000 range. It was felt that we should go ahead and put the article on with appropriation from Free Cash. Bill suggested we use the Grant Writer money. WILLIAM MULLIN - Moved to use Grant Writer Money already appropriated to accomplish ARRT Project. NANCY TAVERNIER - Second. UNANIMOUS VOTE.

NANCY TAVERNIER - Moved to recommend all articles in Volume II. Dore' will assign and make recommended ordering for review. WILLIAM MULLIN - Second. 4-1 Herman NO. Motion Passes.

Appointment Of Registrars Of Voters- WILLIAM MULLIN - Moved to appoint Deena Ferarra and Robert Eisengrein as Registrars of Voters. NANCY TAVERNIER - SECOND. UNANIMOUS VOTE.

BOY SCOUT EAGLE COURT OF HONOR - Dore' cannot attend the previously assigned Court of Honor. Bill will represent the Board at the Court of Honor on February 28 for Scout Sharpe.

CONSENT AGENDA

WILLIAM MULLIN- Moved to approve hold item 10. HERMAN KABAKOFF -
Second. UNANIMOUS VOTE.

Herman felt that we should hold the line in increasing the Septage fees as the fund had a balance of \$47,000. He wanted to pass the \$7.00 savings on to the citizens. HERMAN KABAKOFF - Moved not to approve the increase proposed by the Board of Health. WAYNE FRIEDRICHS - Second. 3-2 Nancy and Dore' voting NO. MOTION PASSES.

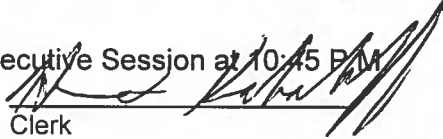
TOWN MANAGER'S REPORT

COLES BROOK - The Board felt that the request was unreasonable and an over burden to place on staff by asking them to notify about meetings and also the chance of liability if something slipped by. It was suggested that the group assign a person to monitor meetings and to keep their group notified

EXECUTIVE SESSION

HERMAN KABAKOFF - Moved to Enter into Executive Session for the purpose of discussing Collective Bargaining and potential litigation. Roll Call taken. All AYES.

The Board adjourned into Executive Session at 10:45 PM


Clerk

Date

Christine M. Joyce
Recording Secty.
Doc:Min2/17/98

February 13, 1998

TO Board of Selectmen

FROM: F. Dore' Hunter, Chairman

SUBJECT: Selectmen's Report

AGENDA

Room 204

February 17, 1998

7:30 P.M.

I. CITIZEN'S CONCERNS

II. PUBLIC HEARINGS & APPOINTMENTS

III. SELECTMEN'S BUSINESS

1. **BUDGET AND WARRANT DISCUSSION** - Enclosed please find information for discussion.
2. **APPOINTMENT OF REGISTRARS OF VOTERS** - Enclosed please see memos from the Town Manager and Town Clerk that require action o the board.
3. **OTHER**

IV. CONSENT AGENDA

4. **ACCEPT MINUTES** - Enclosed please find the minutes from the January 6, 1998 and January 20, 1998 Board meetings for Board acceptance.
5. **SITE PLAN 03/19/97-358 - Village East Realty Trust** - Enclosed please find a draft decision on the subject site plan for Board review.
6. **ONE DAY LIQUOR LICENSE REQUEST** - Enclosed please find a request from St. Elizabeth's of Hungry Church for a One Day Liquor License for March 14, 1998 for Board action.
7. **ONE DAY LIQUOR LICENSE REQUEST** - Enclosed please find a request from Congregation Beth Elohim for a One Day Liquor License for March 29, 1998 for Board action.
8. **ACHC APPOINTMENT** - Enclosed please find a request to re-appoint Kevin McManus to a three year term to expire on June 30, 2000 for Board action.
9. **PROCLAMATION REQUEST** - Enclosed please find a request from the American Red Cross to designate March as American Red Cross Month and a proclamation for signature.
10. **SEPTAGE DISPOSAL FEE SCHEDULE** - Enclosed please find a request from Staff to increase fees for septage disposal for Board review and action.

V. TOWN MANAGER'S REPORT

- 11. COLES BROOK CORPORATE CENTER** - The Town Manager will seek Board direction regarding the enclosed materials.
- 12. ARRT** - The Town Manager will discuss the enclosed materials with the Board and seek direction.

VI. EXECUTIVE SESSION

There will be a need for Executive Session to discuss the Enclosed Materials.

MEETINGS

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

March 3

Street Acceptance Hearings, Kourmet Common
Victuller License, Nagog Site Plan reopen 11/13/97-
360 continuation
Pcc./feb17.doc.

March 17

Commuter Parking Lot
Site Plan 1/22/98-361 Westford Lane