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DATE February 16, 1994

ACTON HOUSING AUTHORITY

Barbara Brown
for TOWN CLERK, ACTON

Minutes of the Special Meeting of November 29, 1993 at 7:30 pm,
68 Windsor Avenue, Acton, MA

ATTENDANCE: Peter Berry, Tom Dill, Jean Schoch, Barbara Yates
Barbara Willson, Naomi McManus, Ann Hosmer,
Linda Colby/Acton Housing Authority

1.) Barbara Yates, Chairman, called the Special Meeting to order
at 7:30 pm.

2.) The Board discussed the three candidates being considered for
the vacant State Appointee's position. Tom Dill moved that
Joanne McCrea be selected as the Board's candidate. Peter Berry
seconded the motion. A roll call was taken.

Peter Berry - yes
Tom Dill - yes
Jean Schoch - no
Barbara Yates - yes
Barbara Willson - abstained

3.) The Board Members reviewed and signed the completed EOCD's
Management Check List form confirming the Authority's compliance
with the State Housing regulations.

4.) Jean Schoch moved that Barbara Yates be authorized to sign
the Section 8 ACC for fifteen (15) new Vouchers. Peter Berry
seconded the motion and all members approved.

5.) The Board discussed the issue of overtime by the Authority's
staff. Tom Dill moved to compensate a staff member for overtime
at time and a half, wages or compensatory time whichever is
appropriate. Peter Berry seconded the motion and all members
voted to approve.

6.) The Executive Director discussed the Acton Community Housing
Corporation proposal to construct ten (10) houses on Town owned
land located on Adams Street.

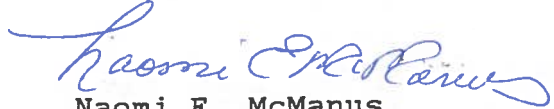
7.) Board reviewed and approved the renewal of the current
Section 8 liability policy.

8.) The Board discussed the Town Manager's memo requesting the
Acton Housing Authority's position on EOCD's Section 8
application to HUD for fifty (50) Certificates to house homeless
veterans. Tom Dill moved to authorize the E.D. to write a letter
to the Acton Selectmen expressing the Board's support for the
application with a recommendation that a Local Housing Authority
administered the Certificate not a Non Profit Agency.

9.) The Special Meeting adjourned at 9:30 pm.

10.) The next Regular Meeting was scheduled for December 6, 1993
at 7:30 pm.

Respectfully submitted,



Naomi E. McManus
Executive Director