

## Selectmen's Minutes

August 19, 2002

7:00 P.M.

Present: Trey Shupert, Walter Foster, Peter Ashton, Pam Harting-Barrat, F. Dore' Hunter, Town Manager and Assistant Town Manager. Meeting was televised.

PAM HARTING-BARRAT – Moved to go into Executive Session to discuss litigation. PETER ASHTON - SECOND. The Board will return to open session at 7:00. Roll Call taken by the Clerk, All Ayes.

## CITIZEN'S CONCERNS

### PUBLIC HEARINGS & APPOINTMENTS

**KEY SPAN PETITION – NEWTOWN ROAD – PETER ASHTON** -Moved to approve with conditions. **WALTER FOSTER** – second. UNANIMOUS VOTE

**CONSERVATION COMMISSION OVERSIGHT MEETING** – Andy Magee and Barbara Smith made a slide presentation of the Conservation Commission's duties and responsibilities with regard to Wetland protection activities controlled by the State and Local bylaws.

**BOARD OF HEALTH OVERSIGHT** - Bill McInnis presented a brief slide presentation regarding the Hazardous Waste Day and improvements that have been implemented to make it run more efficiently. He also asked to raise the podiatry clinic fee to \$20.00 **DORE' HUNTER** - Moved to approve the increased fee to \$20.00. **WALTER FOSTER** - Second. UNANIMOUS VOTE.

**SANTILLI AUTO GROUP – CLASS I LICENSE 61 POWDER MILL ROAD – DORE' HUNTER** –Moved to approve. **PAM HARTING-BARRAT** – Second. UNANIMOUS VOTE.

**SITE PLAN - COLLAGE MALL -#05/24/02-381** – John Doyle of the Workers Credit Union presented the banks vision for this location. They want to make Acton their 9<sup>th</sup> location. Peter wanted the results of TAC's review before he could comment. Walter Foster asked about the number of stations for banking. Walter asked about the traffic and how would we know when the trigger for additional bays would happen. Garry Rhodes said the third bay activation would require a traffic study. **DORE' HUNTER** - Moved continue to 8:00 on Sept 9<sup>th</sup>. **PETER ASHTON** – Second. UNANIMOUS VOTE.

**MAKAHA RESTAURANT** – Formal Staff Training has taken place. Signage is in place and a drink limit policy is being adhered to. A Gift has been Made to DARE Program to educate about the use of Alcoholic Beverages. They have had the hours limited to closing at 11:00 and have received complaints from customers. They ask that they have the hours increased back to 12 Midnight and to have the requirement for a doorman on

Thursday evenings ended. No Trespassing policy has worked. They have asked the clients not to come back. They spoke about the notices from the District Attorney.

Chief Widmayer has been in contact with the DA. They have had no problems. The Chief will continue to review the operation. He does not think that there are any more letters from the District Attorney's Office. However, that office is backlogged and that is why the notices arrive much after the offence. They need to wait until the party goes to court and is convicted before the letters can go out.

**DORE' HUNTER** - Moved to reinstate the hours and to eliminate the doorman on Thursday evenings. **PETER ASHTON** – Second. UNANIMOUS VOTE.

Mr. Deimert and Mr. Cheng were thanked by the board for their efforts to turn the difficult situation around. And hoped that the Board would not have to take any further action in the future.

**GLENN BERGER** – Now that the Bridge and sewer issues have been resolved, Mr. Berger wants to renovate and revitalize his property. However, he needs parking spaces and asked the Board to let him use the train station in the evening and to buy or lease the lot the Town owns across the street from his building. Trey believes that in order to enter into a lease it would have to go before Town meeting. He spoke about the lot on the other side, do we sell or lease. Glenn gave a presentation on his plans for the Building and parking.

Dore' did not want to enter into a lease he said it is for train ridership. He did not see how we could use that lot.

John Murray noted we would have to go out to bid if we were planning leasing town property.

The Board asked Glenn to look further in that area and noted the body shop lot as well as the building with the hairdresser and Indian clothing sales for possible spaces.

The Board said that they support his plan conceptually. They asked him to have neighborhood meetings and to get the support of the South Acton residents.

## **SELECTMEN'S BUSINESS**

**LRTA/MBTA** –Dore' noted that he felt it has been rescinded. Don Johnson will follow-up. Trey asked the Town Manager to work with staff to do what it takes reduce the fee.

**WARRANT FOR THE SEPTEMBER 17 PRIMARY**- The Board signed the paperwork for the Town Clerk.

**SPECIAL TOWN MEETING ARTICLE REQUEST**– **PETER ASHTON** – Moved to approve the request of the ACHC for Article placement on the upcoming Special and to denote this article as Article 2. **PAM HARTING-BARRAT**- Second. UNANIMOUS VOTE.

**OUTDOOR LIGHTING ADVISORY COMMITTEE- WALTER FOSTER** – Moved to appoint Mr. Green and Fiensten. PAM HARTING-BARRAT – Second. UNANIMOUS VOTE.

**STREET DETERMINATION FEE- DORE' HUNTER** – Moved to approve the street determination fee as outlined by the Town Planner. WALTER FOSTER – Second. UNANIMOUS VOTE.

**COMMITTEE APPOINTMENTS-**

PETER ASHTON – Moved to appoint Susan Miller and Lester Goodridge as Regular members of the Board of Assessors. PAM HARTING-BARRAT - Second. UNANIMOUS VOTE.

PETER ASHTON – Moved to appoint Susan Phoenix and Scott Parent as full members of the Conservation Commission with a term to expire 6/30/05 and to appoint Michael Eder as an Associate of the Cons Com with a term to expire 6/30/03. PAM HARTING-BARRAT – Second. UNANIMOUS VOTE.

**CPA SUMMARY-** Walter has drafted the summary and Dore' made several additions and comments. PETER ASHTON - Moved to approve subject to legal counsel review. DORE' HUNTER – Second. UNANIMOUS VOTE.

**MINUTEMAN SCHOOL COMMITTEE- DORE' HUNTER-** Moved to approve the acceptance of the additional funds in the amount of \$8,650 for Minuteman Regional High School. PETER ASHTON. Second. UNANIMOUS VOTE.

## **SEWER COMMISSIONERS REPORT**

**SETTING AUGUST'S O&M SEWER RATE -**

John Murray and Steve Barrett said that we need to set it at 2 cents per gallon for August. PETER ASHTON - Moved to set rate at 2 cents per gallon with the residential rate to 1 cent.

**OTHER BUSINESS**

Put the Town Manager's raise discussion on next agenda

Agenda item on roadside displays at the next meeting.

ALG meeting – They will be discussing the need for an Override. ALG said that there is no way to avoid the Override. School has begun to review their budget.

## **CONSENT AGENDA**

No Consent Items

## **TOWN MANAGER'S REPORT**

Don spoke about the software RFP. Staff has worked hard to prepare this and will continue to follow up on this issue.

Don and Peter discussed plans for a service for Sept. 11<sup>th</sup>. PAM HARTING-BARRAT – Moved to take action to have service and plaque/Memorial stone on the Common. WALTER – FOSTER – Second. UNANIMOUS VOTE. Staff was asked to include the HDC in this activity.

Christine Joyce  
Christine Joyce  
Recording Clerk

Pamela Harting-Barrat  
Clerk  
10/17/02  
Date

August 16, 2002

**TO:** Board of Selectmen, Sewer Commissioners

**FROM:** Trey Shupert, Chairman

**SUBJECT:** Selectmen and Sewer Commissioners Report

**THERE WILL BE AN EXECUTIVE SESSION AT 6:15 P.M.**  
**WHICH WILL ADJOURN INTO THE REGULARLY**  
**SCHEDULED OPEN MEETING.**

**AUGUST 19, 2002**  
**MEETING BEGINS AT 7:00 P.M.**

**I. CITIZEN'S CONCERNS**

**II. PUBLIC HEARINGS & APPOINTMENTS**

1. 7:05 **KEY SPAN PETITION– NEWTOWN ROAD** - Enclosed please find the Petition and staff comment for board review.
3. 7:30 **CONSERVATION COMMISSION OVERSIGHT MEETING**
4. 7:45 **BOARD OF HEALTH OVERSIGHT MEETING**
5. 8:15 **SANTILLI AUTO GROUP, CLASS I LICENSE** – Enclosed please find an application and staff comment for the issuance of a Class I auto dealers license at 61 Powder Mill Road for Board action.
6. 8:30 **SITE PLAN - COLLAGE MALL** – Site Plan # 05-24-02-381 – Continuation from July 15<sup>th</sup> meeting.
7. 8:45 **MAKAHA RESTAURANT CONTINUATION** – Enclosed please find materials from the last hearing for review.
8. 9:00 **GLENN BERGER** – Mr. Berger will be present to discuss parking issues at Exchange Hall.

**III. SELECTMEN'S BUSINESS**

9. **LRTA/MBTA** – Chairman Shupert wishes to discuss the enclosed materials.
10. **SAMPLE WARRANT FOR THE SEPTEMBER 17 PRIMARY** – The Town Clerk asks for Board signatures on the proposed Warrant for the September 17 Primary.
11. **SPECIAL TOWN MEETING.** Enclosed please find a request to reopen the Special Town Meeting to include an article regarding the reuse of the Towne Building.

**12. OUTDOOR LIGHTING ADVISORY COMMITTEE APPOINTMENTS** – Enclosed please find two additional applications, Mr. Gary Green and Mr. Steven Feinstein, for Board review for appointment to the Outdoor Lighting Advisory Committee

**13. STREET DETERMINATION FEE** – The Town Planner is requesting the adoption of a Filing fee of \$2,500.00 for street determination as outlined in section 1.3.16 of the Zoning Bylaw.

**14. COMMITTEE APPOINTMENTS** – Enclosed please find memorandum from staff regarding several outstanding appointments for Board review.

**15. APPROVAL OF CPA SUMMARY** – The Board will need to approve the summary for the CPA Question the November Ballot.

**16. MINUTEMAN SCHOOL COMMITTEE REQUEST** – Enclosed please find a request from the Minuteman School Committee for approval to access extra chapter 70 Aid, for Board Consideration.

## **17. OTHER BUSINESS**

## **IV SEWER COMMISSIONER'S REPORT**

**18. RATE SETTING FOR AUGUST** – Enclosed please find materials regarding rate setting for August and policy questions for consideration and vote by the Sewer Commissioners.

## **V CONSENT AGENDA**

## **VI. TOWN MANAGER'S REPORT**

## **VII EXECUTIVE SESSION**

### **ADDITIONAL INFORMATION**

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

### **FUTURE AGENDAS**

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

Sept. 9, Planning and Historical Oversight Meetings  
Sept. 23, HDC and Board of Assessors Oversight Meetings  
Oct. 7, Plowing of Private Ways discussion/review.

### **GOALS 2002-2003**

1. Labor Negotiations & Improve Labor Relations environment (Peter/Trey)
2. Improve Communication with Town Boards (Peter/Trey)
3. Towne Building Reuse (Walter/Dore'/Peter)
4. ALG process be used for purpose of Budget Planning for FY03 (Walter/Trey)
5. Residential and Commercial Growth (Walter/Pam)

6. Open Space and Recreation Plan (Peter/Walter) Completed
7. Health Insurance Trust Agreement (Peter)
8. Decision on Pentamation Accounting System (Dore'/Peter)
9. Process Planning for "Life after NESWC" (Pam/Peter)
10. Implement Chairman Round Table - (Trey)
11. Joint IT process-organizational change (Peter/Dore')
12. Implement an on-going Public Relations campaign regarding budgetary situation (Trey/Walter)
13. Provide looking at salary levels in the organization, include liaison with Personnel Board (Trey /Peter)  
Based upon results of Salary Survey, conduct a through review of current salary levels (Trey/Peter)
14. Revist 2020 Planning Process for direction to make this process more beneficial towards  
Implementation of long term vision (Trey).
15. Want to see more interface with Emerson.(Pam)

**GOALS carried forward**

16. Public Safety Facility (Dore'/Trey)
17. Determine future of Vailancourt House - 17 Woodbury Lane. (Pam)

Goals 2003-Selectmen folder