

ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting of May 4, 2004, 4:30 PM at 68 Windsor Avenue, Acton, MA.

Attendance: Erin Bettez, Joseph Nagle, Dennis Sullivan. Naomi McManus/Acton Housing Authority

Absent: Joseph Nagle, Bob Whittlesey

- 1). Joseph Nagle, Chairman, called the Regular Meeting to order at 4:30 PM.
- 2). Erin Bettez moved to approve the amended minutes of the Regular Meeting of April 20, 2004. Dennis Sullivan seconded the motion and all members voted to approve.
- 3). Executive Director's Report
 - A). The AHA received the last installment check from Acton/Boxborough United Way for the Authority's Parent Aide Mentor Program covering the period from July 2003 to July 2004.
 - B). Discussion followed regarding the proposed changes in the funding of the Section 8 Voucher Program. It is anticipated that HUD's New Funding Formula will be based on financial figures received from each Housing Authority across the country.
 - C). The New Initiative Fund has a balance of \$68,795.23. It is anticipated the final payment due the contractor for Windsor Green's Septic Repair Work and New Parking lot will be \$51,710 leaving a balance of \$17,085.00.
 - D). It was noted that a letter from the Assistant Superintendent was sent to all the parents and guardians of children attending Acton and Acton/Boxborough schools regarding the schools concern that the new fees being charged for school activities may cause a financial burden to some families. The letter encouraged parents with financial difficult to request forms for financial assistance. The school committee's decision to offer financial aide was based on a sub-committee's recommendations. The sub-committee members were made up from school faculty and AHA representatives.
 - E). Betty McManus, Fran Spayne (AHA staff) and Director Deborah Garfield of Eliot Community Services at the Concord office will meet with the A/B United Way's Allocation Committee on May 5, 2004 at 7:15 PM to discuss the Authority's Parent Aide Mentor proposal.

4). Old Business

A). NAHRO's Annual Sea Crest Meeting in Falmouth

It was noted that Dennis Sullivan will attend the meeting from May 23rd to May 26th and Jean Schoch, Erin Bettez and Betty McManus will attend the day session held on May 24th.

B). A/B High School's Senior Service Day

It was noted that the work accomplished by the Seniors was highly successful. A thank you note was sent to the A/B High School.

C). The Board reviewed Bob Whittlesey's letter to Governor Romney thanking him for writing to the administration regarding the problems of funding for the Section 8 Voucher Program. Dennis Sullivan's letter to the Acton Selectmen supporting the Selectmen's proposal to have the fiduciary audit firm report directly sent to the Middlesex Retirement Systems' Advisory Council and in addition to support legislation which would create a Board of Directors for the Middlesex Retirement System composing of equal components of employee representatives and management representatives.

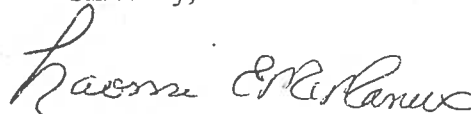
5). New Business

A). Ms McManus formally notified the Board Members that she had finalized her plans for leaving her position as the Executive Director. The effective date that she will be leaving her position will be June 15, 2005.

B). Ms. Bettez spoke to the Board Members and stated she would be very interested in being considered for the Executive Director's position. She discussed her qualifications and her interest in affordable housing. It was noted that a Board Member could not apply for a paid position with the Authority for one (1) year after serving as a Board Member.

6). The Regular Meeting adjourned at 5:45 PM.

Sincerely,



Naomi E. McManus
Executive Director