

**MINUTES FORM**  
Please send a copy after each meeting to Town Hall

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MINUTES OF Meeting of Cemetery Commissioners  
Meeting posted: X yes,        no

Date: February 11, 1991 Time: 7:30p.m. Place: Cemetery Office, Woodlawn Cemetery

Members present: E. Bailey, C. Putnam, W. Mowry  
also present: D. Charter, S. Kennedy, D. Lee, N. Howell

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1. Minutes of January 8th meeting were unanimously accepted as presented
2. Copy of agreement of lot division as sent to Mrs. Fowler was reviewed.
3. Chapel - revenue enhancement  
no winter weddings - in order to conserve heat  
1991 schedule for weddings to date - 1 paid, 1 deposit, 8 inquiries  
discussed comparison of our chapel with Martha Mary Chapel as re: weddings  
our chapel is very dark for photographers  
75 cars were at Bob Carbutt's memorial service  
take a rough guess as to O.T. needed for weddings  
need to protect cork floor tiles  
sound system  
electrical work  
hold a block of time for funerals or memorial services
4. Cemetery dump truck - Article is still alive  
D. Charter has asked for replacement of 1-ton dump truck  
Town has \$900,000. in requests  
Approved at \$23,000. with \$19,100. to come from Cemetery Trust Funds (on lease/purchase basis?)  
2-way radio  
Commissioners are to make determination by next meeting.  
Could New Per-Care and Jenks funds be used?  
Investment Committee is meeting on the 21st
5. FY92 Budget  
No pay increase  
3 1/4% increase in expense line item
6. Article to be placed on Warrant for next Special Town Meeting  
Lot 254, Sec. 7, Woodlawn Cemetery - "Robbins"  
Husband is buried in Lincoln, she will be interred there also  
Wants to sell lot back to the Town for original purchase price  
Vote: Once proper documents are received, we recommend unanimously
7. M.C.A. Meeting  
Panel discussion re: how to determine what your rates should be  
We are in the process of reviewing our rates now  
Veterans markers - there should be a charge for extra work of setting them in cement  
S. Kennedy will be back at a future meeting with his suggestions

**8. Map of North Acton**

Maintenance Man Jim Audette used Engineering Dept.'s facilities to make a map of Forest Cemetery in North Acton

**9. May Shepherd -- Forest Cemetery**

She began by researching the "Heald's" in Forest Cemetery

She has volunteered to undertake the massive job of helping to plot this cemetery and is catalogueing all the lots. She has also taken pictures of all the monuments and is making up four books for: herself, the Cemetery Dept., the Library and the Historical Committee.

**10. D. Charter made us aware of Board of Health's proposed new Hazardous Waste By-Laws**

All are urged to attend the meeting at 7:30p.m. on the 27th

**11. Next meeting - March 11, 1991 -- C. Putnam will be out of Town**

**13. Meeting adjourned at 9:30 p.m.**