

MINUTES FORM

Please send a copy after each meeting to Town Hall

MINUTES OF \_\_\_\_\_ Meeting of Cemetery Commissioners \_\_\_\_\_

Meeting posted: ☒ yes, ☐ no

Date: August 10, 1994 Time: 7:30p.m. Place: Kennedy Service Building, Woodlawn Cemetery

Members present: W. E. C. George, B. Conant, E. Bailey  
also present: D. Charter, N. Howell



1. Meeting began at 7:30p.m.
2. Minutes of the July 13th meeting were unanimously accepted as amended
3. Youth Soccer Update - Dean Charter reported for Alan Warner  
Electric company will put in the electrical box this Friday or this coming Monday. The work will take a couple of days  
When the electrical work is done, the pump company will put in a submersible pump at a depth of @ 550 feet  
It is expected that the two steps described above will be completed by the end of August
4. Dean Charter showed the commissioners some recently developed photographs of the exterior and interior of the steel Butler building that he, Dave Lee and Biff MacGregor saw in Manchester N.H.
5. Section 14 Up-Date  
Dean displayed and explained Stamski & McNary's layout of the area  
The two catch basins as shown, are expected to easily handle any surface-water runoff that might occur  
It is anticipated that the roads will be graded and into gravel by fall.  
When the engineering firm came in, they determined that our piles of screened loam would have to be relocated, a task that is almost complete
6. Follow-Up  
Correspondence from Mr. Donald Robbins  
His letter acknowledging receipt of Nancy's letter reporting the results of last month's meeting  
Letter re: the condition of the turf on the Robbins Lot and a photograph showing the variation in the height of the raised markers on the lot  
In Nancy's telephone conversation with Mr. Robbins, just prior to the meeting, she explained that the department would be checking into the reason for this variation in height, and correcting the situation where possible, and that the turf will recover as soon as we get some rain. She also answered his questions re: pre-need funeral arrangements and the sequence of events when we receive a cremation through the mail.  
Correspondence from Sheila J. Killebrew acknowledging receipt of Nancy's letter re: reservation of the grave space that Marion Conway turned over to Mrs. Killebrew.  
Acton Monument Co. delivered Mr. York's monument permit and payment for the monument foundation and for the installation of a flush marker. Dimensions on the diagram conform to our rules and regulations

7. New Business

Arthur N. & Janice T. Woodbury request

The Commissioners granted their request to transfer the third grave space of their three-grave lot to her parents' adjoining two grave lot. The Woodburys will now have a two-grave lot and the Thompsons will have a three-grave lot. The change will be made on the lot plan

Beverly Jenks' letter

She has granted permission for Nancy Kimball Bernier and her husband, Richard Bernier, to be interred in her lot at Mount Hope Cemetery.

If they so desire and as room permits, the four children, Douglas, Timothy, Suzanne and Kenneth of the above mentioned Berniers, and their future spouses may also use this lot.

Veterans Flags

Nancy has received numerous telephone calls re: veteran flags that were marking graves and are now missing. She explains the problem with the flags coming apart this year and that the crew has been instructed to remove any flag that has become unsightly. Unfortunately, we have depleted our supply of reserve flags and cannot replace the damaged flags

Deeds were signed

Balfour lot, Mount Hope Cemetery

Plantings in front of and to the sides of the monument were discussed. This lot is located in an area that allows planting beside the monument. The family chose to plant lilies at the sides of the monument. Nancy explained that while the department crew always tries to maintain lots with care, we would not be responsible for any damage to these lilies

Mount Hope Chapel inquiry

An inquiry has been made as to how someone would go about giving a large sum of money to the Town, to be used only for constructing a chapel at Mount Hope Cemetery, preferably in the location as shown of the Master Plan.

It was determined that we should go through the Town Manager's office for the procedure

Strategies for Thwarting Vandalism

Nancy distributed copies of an article from the June 1994 issue of THE AMERICAN CEMETERY

8. Next meeting - Wednesday, September 14, 1994

9. Meeting adjourned at 8:50 p.m.