

ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, February 4, 1991, 7:30 pm, 68 Windsor Avenue, Acton, Ma.

Attendance: Joseph Mercurio, Jean Schoch, Barbara Willson, Barbara Yates. Naomi McManus, Ann Hosmer, Gail Hembrough/Acton Housing Authority.

Absent: Marlin Murdock

1. Jean Schoch, Vice Chairman, called the Regular Meeting to order at 7:30pm.

2. Joseph Mercurio moved that the Minutes of the Regular Meeting of January 14, 1991 be approved. Jean Schoch seconded the motion and all members voted to approve.

3. Joseph Mercurio moved that Voucher # 86 in the amount of \$ 201,455.38 be approved. Jean Schoch seconded the motion and all members voted to approve.

4. Executive Director's Report

A. The Day Care facility continues to operate out of a condo unit at Colonial Pines. The Trustees are taking legal action to prohibit the continuation.

B. Yankee Village's Special Meeting is scheduled for February 20, 1991.

C. Concord Assabet Adolescent Services will forward a contract to be signed by the Authority for the Parent Aide Program.

D. Board discussed HUD's memo informing the Authority that all Section 8 Certificates are now portable.

E. Concord Housing Authority will host a drug education workshop for all the employees of the Authority.

F. The Executive Director informed the Board that the Authority has signed a Service Contract with the Boston Gas Co. for the five (5) boilers at the Elderly Complex at McCarthy Village.

G. Board was informed that the Annual NAHRO Conference to be held at Sea Crest on May 19-22.

H. Discussion followed regarding the Authority's need to take Public Official Liability Insurance. Based on the written communication received from EOCB the Board agreed not to take the additional insurance.

I. The Authority hosted an Elderly Providers meeting for local Housing Authorities and area Elderly Providers.

J. The Board discussed a Beacon reporter's inquiries regarding the Authority's budgetary cuts and their decision to reduce the maintenance staff. The Executive Director assured the reporter that the budget cuts would not effect the safety of the elderly.

K. The Board reviewed Jack Kemp's letter (HUD) to all Board Members in the country regarding their awareness of possible misappropriation of HUD monies in the administration of the Section 8 Program.

4. Old Business

✓ A. Jean Schoch moved that the Executive Director be authorized to sign the Closeout papers for the painting contract at McCarthy Village. Joseph Mercurio seconded the motion and all Members voted to approve.

B. Board reviewed EOOD's denial letter to pay Extra Services to Dufresne Henry.

C. The remedial repairs and office expansion are on schedule.

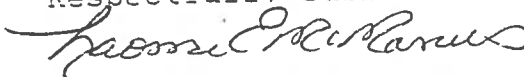
5. New Business

Board reviewed DMH/DCOP's letter regarding possible purchases of housing for de-institutionalized clients in the Acton area.

6. Next Regular Meeting will be held on February 18, 1991.

7. Meeting adjourned at 8:45pm.

Respectfully submitted.



Naomi E. McManus
Executive Director