

## ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, 20 August 1984, 7:30 PM, 68 Windsor Avenue

Attendance: Joseph Mercurio, Barbara Yates, Marlin Murdock. Betty McManus, Anne Puzella/Acton Housing Authority. Jean Schoch/League of Women Voters. Roger Marshall, Architect/Roger Marshall, AIA.

Absent: Leah Nazarian, James Sargent.

1. Marlin Murdock, Chairman, called the meeting to order at 7:30 PM.
2. Minutes of the Regular Meeting 16 July 1984 were approved.
3. Minutes of the Regular Meeting 13 August 1984 were approved.
4. Roger Marshall, the architect hired by the Acton Housing Authority to oversee the repair of the wood rot and repainting of Windsor Green, reviewed with the Board the problem areas throughout Windsor Green. The Board discussed the options open to them in repairing the involved areas.
5. Joseph Mercurio moved that the Authority with the assistance of its' architect draw up a scope of work that addresses the exterior condition of Windsor Green. Such scope of work to be a prioritized list of tasks and cost estimates to be reviewed by the Authority at its September 10, 1984 meeting. This should include:
  - A. The most urgent overall tasks
  - B. A building by building prioritization
  - C. Prioritization by cost
  - D. The total project priorities and the cost

Barbara Yates seconded the motion and all Members voted in favor.

6. Executive Director's Report
  - A. MMDT's monthly interest rate is at 10.99%
  - B. EOCD has notified the Authority that they have two Section 8 Certificate Holders living in the area.
  - C. The Board was given the unaudited report for the period ending June 30, 1984.
  - D. A complaint from a Parker Village Condominium owner regarding a tenant with the Acton Housing Authority was discussed. The Director has met with the tenant and resolved the issue.

- E. The Board discussed briefly Mr. Smith's proposed elderly condominium units to be located off High Street.

7. New Business

- A. Barbara Yates moved that the following resolution be adopted as introduced and read, which motion was seconded by Joseph Mercurio and upon roll call the "Ayes" and "Nayes" were as follows:

Ayes	Nayes
Barbara Yates	-0-
Joseph Mercurio	
Marlin Murdock	

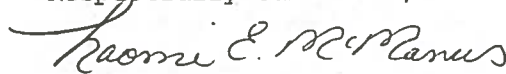
The Chairman thereupon declared said motion carried and said resolution adopted. The following resolution was introduced by Marlin Murdock, read in full and considered:

That the Executive Director be authorized to respond to the recently published Request for Proposals for Chapter 707 Rental Assistance Program. The application to be filed jointly with the Town of Boxboro requesting twenty (20) units of scattered sites based on the needs as evident by the current Waiting List.

- B. The Board was informed of the Energy Conservation Improvement Proposal submitted to EOCD. If the Grant request is awarded the Authority will install (90) high-lumen, low wattage fluorescent lamps and (312) 4' instant start fluorescent lamps at a total cost of \$3,400.

8. The Regular Meeting was adjourned at 10:05 PM.
9. The next Regular Meeting is scheduled for 10 September at 7:30 PM.

Respectfully submitted,



Naomi E. McManus  
Executive Director