

BOARD OF HEALTH

March 8, 1993

TOWN OF ACTON

93 MAR 30 AM 11:53

MEMBERS PRESENT: William McInnis (Chairman)
Jonathan Bosworth
James Barbato
Mark Conoby

STAFF PRESENT: Doug Halley (Health Director)

OTHERS PRESENT: Jane Taylor
Mary Ellen Mayo
Joanne Aeed

The meeting opened at 7:30 P.M.

INTERVIEWS:

The Board of Health in discussion with the Health Director determined a framework to interview candidates for the Administrator position of the Public Health Nursing Service. Three candidates were chosen from all the applicants to be interviewed by the Board; Jane Taylor, Mary Ellen Mayo, Joanne Aeed. After interviewing each candidate and discussing each of their backgrounds (education and experience) and their responses to questions, the Board then considered the merits of each candidate and their relative strength and weaknesses. Based on this discussion the Board determined that all three candidates were viable contenders but the Board recommends that the Town Manager give preference to the candidates in the following order:

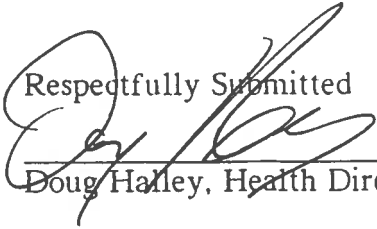
Jane Taylor
Joanne Aeed
Mary Ellen Mayo

SELECTMEN'S MEETING:

Mr. McInnis briefly discussed the Selectmen's meeting held on March 2, 1993 and the decisions that were reached regarding the Nursing Service at that time. The Board discussed ways in which an analysis of the Nursing Service could be done and determined that the first week in May should be the target date to begin the process.


Mr. Bosworth motioned to adjourn the meeting. Mr. Conoby seconded. The Board unanimously voted to adjourn at 10:05 P.M.

Respectfully Submitted



Doug Halley, Health Director

Signed and Approved



William McInnis
Chairman Board of Health