



## PLANNING BOARD • Town of Acton

### MINUTES PLANNING BOARD MEETING DECEMBER 3, 1981

CALL TO ORDER: 8:10 p.m. by Mrs. Bayne, Chairwoman

THOSE PRESENT: Mrs. Bayne, Chairwoman; members, Mrs. Harting-Barrat, Ms. McCarthy, Mr. Phillips; Town Planner, Mr. Dufresne; Mrs. Snook of the League of Women Voters.

MINUTES: The following minutes were signed by Ms. McCarthy, Clerk: November 9, 1981 and November 16, 1981

The following minutes were approved as amended by the Board: November 23, 1981.

MOVED by Ms. McCarthy, second by Mrs. Harting-Barrat, all in favor.

VOUCHERS: The following vouchers were approved for payment by the Board:

Quill & Press	\$8.64
Clark Boardman Co. Ltd.	\$29.24

MOVED by Mr. Phillips, second by Ms. McCarthy, all in favor.

DISCUSSION: Nagog Square Subdivision  
The engineering department has notified Mr. Dufresne that they have been experiencing problems with inspection procedures at the Nagog Square Subdivision. According to Mr. Dufresne, the contractors on the site have not been notifying the engineering department when inspections are needed. The engineering department has been visiting the site on a frequent basis to be sure that no work is being completed without their review and approval. However, as recent inspection reports indicate, there has been some trenching performed in the road without proper inspection. Mr. Dufresne said that he will discuss these problems with the developer and engineering department and report back to the Board on his findings.

BOND RELEASE: The Board voted to release the \$30,800.00 bond plus accrued interest posted to secure the ways and services at the Cedar Meadows Subdivision.

MOVED by Mr. Phillips, second by Ms. McCarthy, all in favor.

DISCUSSION: Interview format for Zoning By-Law Re-write Consultants Interviews:

The Board discussed the format and questions they would like to ask consultants Hurley and Downe.

The Board wants to ask:

- 1) What level of work would you do if the price is no issue?
- 2) How would you evaluate the problems and strengths of the present bylaw?
- 3) How do you evaluate the scope of outline?
- 4) How will you make the bylaw easier to be interpreted by the public?

The Board felt they they should be aware of the consultant's:

- 1) clear understanding of the extent of the work,
- 2) the ability to speak effectively, and
- 3) need for staff involvement.

The Board agreed to ask the consultants for a commitment regarding working for or in the private sector while working on the bylaw.

SITE PLAN REVIEW: Review of Plan # 11/13/81-213 Leo Bertolami

The Board voted to accept Mr. Weare's review of this site plan.

MOVED by Ms. McCarthy, second by Mr. Phillips, all in favor.

A.N.R. The Board voted to authorize Mr. Dufresne to endorse A.N.R. # 2810.

MOVED by Mr. Phillips, second by Mrs. Bayne, all in favor.

MEETING ADJOURNED: 11:45 p.m.

Respectfully submitted,

*Julie McCarthy*  
Julie McCarthy,  
Clerk

RWC  
0970A/0100A