

## Volunteer Coordinating Committee

Meeting Minutes (Approved on December 9, 2021)

November 18, 2021

7:00PM

Via Zoom Conference Call <https://zoom.us/j/97587454141>

**Present:** Gregory Hutchins (joined at 7:20pm), Xuan Kong, Fang Yang and Hart Millett

**Absent:** None

**Virtual Meeting Coordinator:** Xuan Kong

### 1. Opening

Vice Chair Millett opened the meeting at 7:10PM

### 2. Regular Business

- A. Update on Committee Openings/Appointments - Chair Hutchins updated committee appointments.
- B. Public Comments/citizens concerns - None.
- C. Approval of Meeting Minutes – The meeting minutes from the VCC's October 21, 2021 meeting were reviewed. Mr. Kong moved to approve the meeting minutes and Mr. Millett seconded. Vice Chair Millett called roll:  
Mr. Kong – aye; Mr. Millett – aye; Mr. Yang – aye; Mr. Hutchins – absent.
- D. Committee Discussion - The committee decided to record VCC zoom meeting in the future.
- E. Next Meeting – The next meeting has been scheduled on December 9, 2021.

### 3. New/Special Business

Discussion on Application by Robert Mackin for the Land Stewardship Committee (LSC)

- Mr. Mackin applied for the Land Steward for Bulette Town Forest. He loves conservation lands in Acton. He uses them a lot. He is a trained hike leader with the Appalachian Mountain Club. He will attend the training as a sawyer.
- Mr. Mackin did quite a bit volunteering work, such as the Chair for Girl Scouts Cookie Sale of Acton and Boxborough for 5 years but not at the town level.
- Mr. Mackin has lived in Acton for 21 years. He has a PhD degree in Computer Engineering. He kept up town affairs through town website and the Beacon.
- Mr. Mackin has attended LSC meeting for a month. He is able to attend future LSC meetings regularly.
- Mr. Mackin reported no conflict of interest.

Mr. Kong moved to forward Robert Mackin's name to the Select Board for further consideration to be appointed as an associate member of the Land Stewardship Committee. Mr. Millett seconded. Chair Hutchins called roll:

Mr. Kong – aye; Mr. Millett – aye; Mr. Yang – aye; Mr. Hutchins – aye.

Discussion on Waiving Interview on Application by Kim McOsker for Acton Nursing Service Advisory Committee (ANSAC)

- Ms. McOsker has served on the Acton-Boxborough School Committee for three years.

Mr. Millett moved to waive interview for Kim McOsker for her application to ANSAC. Mr. Kong seconded. Chair Hutchins called roll:

Mr. Millett – aye; Mr. Kong – aye; Mr. Yang – aye; Mr. Hutchins – aye.

**5. Adjournment**

At 8:00PM

It was moved and seconded to adjourn the meeting. Chair Hutchins called roll:

Mr. Yang – aye; Mr. Kong – aye; Mr. Millett – aye and Mr. Hutchins – aye;

**Documents and Exhibits Used During this Meeting**

- Meeting minutes of October 21, 2021.
- Volunteer Application by Robert Mackin.
- Volunteer Application by Kim McOsker.