



BOARD OF SELECTMEN

Meeting Minutes

Monday, November 16, 2020

7:00 PM

Virtual Meeting

Present: Jon Benson, Dean Charter, David Martin, Joan Gardner, Jim Snyder-Grant, Town Manager John S. Mangiaratti

Absent: None

Mr. Benson called the meeting to order at 7:00 PM via a virtual meeting with no Board members in physical attendance and broadcasted via Zoom.us virtual meeting platform.

I. Regular Business

1. Citizen Concerns
Terra Freidrichs, West Acton – concerned about a consent item

2. Chair Update/Town Manager Update/Members Minutes
Mr. Benson updated that Steve Anderson from Town Counsel's office is retiring and the Town planning a virtual retirement party.
Mr. Mangiaratti announced the promotion of Captain Anita Arnum to Deputy Chief. There is a tree hearing regarding the removal of the elm on Pearl Street – already received letters of opposition and will have the item on the 12/7 meeting. Requesting support from the Board to send a letter of support to MetroWest/495 Partnership for the FY21 application regarding the Regional Economic Development Organization Grant. The RFP for 3 School Street due this week and so far has had limited interest. Requesting the Board consider the concept of selling a vacant tax title property at 26 Carlisle Road through an RFP for affordable housing or market value. Letters have been sent to the downstream abutters at 53 River Street to inform of the process of developing and Emergency Action Plan and to invite them to the December 1st meeting. Working with Town Counsel to finalize the pilot agreement for the Acton Water District solar project. A time capsule is planned for the the North Acton Fire Station – accepting suggestions on items to be placed in. Working on a multi-year extension to the Cross Town Connect partnership. The Asa Parlin House Public Forum was held on 11/12, addition public comment is requested and will be solicited through the town website and social media. There is a public forum regarding the Main Street & Prospect intersection on 11/18 at 7:00.

II. New/Special Business

3. SPSP #09/08/2020-480, 67 Powder Mill Road
Applicant requested a continuation to December 7th. **Mr. Martin moved to continue hearing to December 7th, seconded by Ms. Gardner. Mr. Martin called roll:**



Mr. Snyder-Grant – aye

Ms. Gardner – aye

Mr. Benson – aye

Mr. Charter – aye

Mr. Martin – aye

The Board voted 5-0, the motion carried.

4. COVID-19 Response Update

Mr. Mangiaratti updated the Board regarding a recent surge in COVID-19 cases and the possibility of restrictions coming. There has been an upward trend between 23-24 cases over the past 4 days, up from 2 and 4 in July and August. Re-opening of Town Hall has been put on hold, outside window services for both Land Use and Finance will continue. COA Director Sharon Mercurio maintaining a list of senior residents requesting and receiving check-in phone calls on a weekly basis.

5. Discuss Minuteman High School Athletic Fields Project

Dr. Ed Bouquillon gave a presentation to the Board regarding the proposed Athletic Field project. The proposal for the project is for multi-sport synthetic turf stadium field and equipment, asphalt walking track and spectator fencing, synthetic turf softball and baseball/multi-use fields, dugouts, bullpens and batting cage, emergency vehicle access, accessible walkways, maintenance equipment and scoreboards. The project is estimated at \$5.9 million. The project shares land in both Lincoln and Lexington – both have been fully permitted in each town. Completion of the project is projected for the fall of 2021. Acton's cost contribution for the next 10 years would amount to \$19-22K per year. The Minuteman School committee would vote on the borrowing, and then notify the Clerks of each town within 7 days and the town would have the option to hold a special town meeting to disapprove of it. After 60 days if no opposition occurs, the borrowing would move forward. The Board had a general consensus of support for the project and will discuss further at their December 7th meeting.

6. Board to Approve 2021 License Renewals

Mr. Benson moved to approve the license to expose, keep for sale, and to sell all kinds of alcoholic beverages to be drunk on premises as listed in the renewal master list (Section 12), seconded by Ms. Gardner. Mr. Martin called roll:

Mr. Snyder-Grant – aye

Ms. Gardner – aye

Mr. Benson – aye

Mr. Charter – aye

Mr. Martin – aye

The Board voted 5-0, the motion carried.



Mr. Martin moved to approve Orange Door Hospitality, LLC to expose, keep for sale, and to sell all kinds of alcoholic beverages to be drunk on premises, seconded by Ms. Gardner. Mr. Martin called roll:

Mr. Snyder-Grant – aye

Ms. Gardner – aye

Mr. Benson – aye

Mr. Charter – aye

Mr. Martin – aye

The Board voted 5-0, the motion carried.

Ms. Gardner moved to approve retail package goods store license to expose, keep for sale, and to sell all kinds of alcoholic beverages, not to be drunk on premise as listed in the master renewal list (section 15), seconded by Mr. Snyder-Grant. Mr. Martin called roll:

Mr. Snyder-Grant – aye

Ms. Gardner – aye

Mr. Benson – aye

Mr. Charter – aye

Mr. Martin – aye

The Board voted 5-0, the motion carried.

Mr. Martin moved to approve the common victualler licenses to expose, keep for sale, and to sell wines and malts to be drunk on premise as listed in the master renewal list (section 15), seconded by Ms. Gardner. Mr. Martin called roll:

Mr. Snyder-Grant – aye

Ms. Gardner – aye

Mr. Benson – aye

Mr. Charter – aye

Mr. Martin – aye

The Board voted 5-0, the motion carried.

Mr. Benson moved to approve the Class II Used Car licenses as listed in the master list, seconded by Ms. Gardner. Mr. Martin called roll:

Mr. Snyder-Grant – aye

Ms. Gardner – aye

Mr. Benson – aye

Mr. Charter – aye

Mr. Martin – aye

The Board voted 5-0, the motion carried.

Mr. Benson moved to approve the Class I New Car licenses as listed in the master list, seconded by Ms. Gardner. Mr. Martin called roll:

Mr. Snyder-Grant – aye

Ms. Gardner – aye



Mr. Benson – aye

Mr. Charter – aye

Mr. Martin – aye

The Board voted 5-0, the motion carried.

Mr. Benson moved to approve the entertainment licenses as listed in the master renewal list, seconded by Ms. Gardner. Mr. Martin called roll:

Mr. Snyder-Grant – aye

Ms. Gardner – aye

Mr. Benson – aye

Mr. Charter – aye

Mr. Martin – aye

The Board voted 5-0, the motion carried.

Mr. Benson moved to renew bowling alley and billiard table licenses as listed in the master renewal list, seconded by Ms. Gardner. Mr. Martin called roll:

Mr. Snyder-Grant – aye

Ms. Gardner – aye

Mr. Benson – aye

Mr. Charter – aye

Mr. Martin – aye

The Board voted 5-0, the motion carried.

Mr. Benson moved to approve the 24 hour permit as listed in the master renewal list, seconded by Ms. Gardner. Mr. Martin called roll:

Mr. Snyder-Grant – aye

Ms. Gardner – aye

Mr. Benson – aye

Mr. Charter – aye

Mr. Martin – aye

The Board voted 5-0, the motion carried.

Mr. Benson moved to approve automated amusement devises as listed in the master renewal list, seconded by Ms. Gardner. Mr. Martin called roll:

Mr. Snyder-Grant – aye

Ms. Gardner – aye

Mr. Benson – aye

Mr. Charter – aye

Mr. Martin – aye

The Board voted 5-0, the motion carried.

Mr. Benson moved to approve a taxi cab license as listed in the master renewal list, seconded by Ms. Gardner. Mr. Martin called roll:

Mr. Snyder-Grant – aye



Ms. Gardner – aye

Mr. Benson – aye

Mr. Charter – aye

Mr. Martin – aye

The Board voted 5-0, the motion carried.

Mr. Benson moved to approve a taxi cab drivers license as listed in the master renewal list, seconded by Ms. Gardner. Mr. Martin called roll:

Mr. Snyder-Grant – aye

Ms. Gardner – aye

Mr. Benson – aye

Mr. Charter – aye

Mr. Martin – aye

The Board voted 5-0, the motion carried.

Mr. Benson moved to approve a license to tell fortunes for money as listed in the master renewal list, seconded by Ms. Gardner. Mr. Martin called roll:

Mr. Snyder-Grant – aye

Ms. Gardner – aye

Mr. Benson – aye

Mr. Charter – aye

Mr. Martin – aye

The Board voted 5-0, the motion carried.

Mr. Benson moved to approve common victualler licenses as listed in the master renewal list, seconded by Mr. Snyder-Grant. Mr. Martin called roll:

Mr. Snyder-Grant – aye

Ms. Gardner – aye

Mr. Benson – aye

Mr. Charter – aye

Mr. Martin – aye

The Board voted 5-0, the motion carried.

7. Board to Approve Private Way Plowing on Heron View Road and Wyndcliff Drive

Ms. Gardner moved to approve, seconded by Mr. Martin. Mr. Martin called roll:

Mr. Snyder-Grant – aye

Ms. Gardner – aye

Mr. Benson – aye

Mr. Charter – aye

Mr. Martin – aye

The Board voted 5-0, the motion carried.



8. Board to Consider Declaring the Vacant House at 4 Piper Lane as Surplus and Discuss Next Steps

Mr. Charter moved to declare the vacant house at 4 Piper Lane as surplus, seconded by Ms. Gardner. Mr. Martin called roll:

Mr. Snyder-Grant – aye

Ms. Gardner – aye

Mr. Benson – aye

Mr. Charter – aye

Mr. Martin – aye

The Board voted 5-0, the motion carried.

9. Board to Approve Dog Park Location

The parcel located at 348-364 Main Street is owned by the Town, formal Town Meeting approval if the use of the property is not required. The Dog Park Committee will be seeking a Community Preservation Act award to cover 10% of the construction cost of the dog park with the balance being funded by an outside foundation. The CPA award will need to be approved at the 2021 Annual Town Meeting. The Selectmen will work with the Isaac Davis Way neighbors/abutters in reaching satisfactory accommodations.

Ms. Gardner moved to approve the dog park location at 348 Main Street, seconded by Mr. Snyder-Grant. Mr. Martin called roll:

Mr. Snyder-Grant – aye

Ms. Gardner – aye

Mr. Charter - aye

Mr. Benson – nay

Mr. Martin – aye

The Board voted 4-1, the motion carried.

III. Consent Items

Mr. Snyder-Grant held consent item #10, Mr. Martin held consent item #16. Mr. Benson moved to approve item 10, October 19, November 2, 2020 meeting minutes as amended, and November 12, 2020, seconded by Mr. Martin. Mr. Martin called roll:

Mr. Snyder-Grant – aye

Ms. Gardner – aye

Mr. Benson – aye

Mr. Charter – aye

Mr. Martin – aye

The Board voted 5-0, the motion carried.

Mr. Martin moved to approve item 16 support letter to the MetroWest/495 partnership, seconded by Ms. Gardner. Mr. Martin called roll:

Mr. Snyder-Grant – aye

Ms. Gardner – aye



Mr. Benson – aye

Mr. Charter – aye

Mr. Martin – aye

The Board voted 5-0, the motion carried.

Mr. Martin moved to approve consent items 11-16 inclusive and consent item 18, seconded by Ms. Gardner. Mr. Martin called roll:

Mr. Snyder-Grant – aye

Ms. Gardner – aye

Mr. Benson – aye

Mr. Charter – aye

Mr. Martin – aye

The Board voted 5-0, the motion carried.

Ms. Gardner moved to adjourn, seconded by Mr. Martin. Mr. Martin called roll:

Mr. Snyder-Grant – aye

Ms. Gardner – aye

Mr. Benson – aye

Mr. Charter – aye

Mr. Martin – aye

The Board voted 5-0, the motion carried. Meeting adjourned at 8:45 PM

Documents and Exhibits Used During this Meeting

- Agenda, November 16, 2020
- SPSP #09-08-2020-480 Application
- Minuteman High School Athletic Fields Presentation
- 2021 License Renewal List
- Private Way Plowing Memo Dated November 4, 2020
- Meeting Minutes, October 19, November 2 and 12, 2020
- Acton Nursing Services Memo Dated October 29, 2020
- Email Request from Acton Garden Club Dated November 6, 2020
- Finance Division Memo Dated November 9, 2020
- Recreation Department Memo Dated November 5, 2020
- Executive Session Minutes, October 1, 2020
- Elizabeth White Fund Grant Recipients Memo Dated November 13, 2020