

**ACTON COMMUNITY HOUSING CORPORATION**  
**Minutes, May 18, 2020 conducted virtually**

Pursuant to notice given a Regular Meeting of the Acton Community Housing Corporation (ACHC) was held virtually on May 18, 2020, at 4:00PM. Present and constituting a Quorum for the purpose of conducting business were regular members Nancy Tavernier, Bernice Baran, Jennifer Patenaude, Bob VanMeter, and Associate Members Dan Buckley and Corinna Roman Kreuze, who was appointed voting member for this meeting.

Guests: Jon Benson and David Martin, Board of Selectmen; Janet Adachi, Judy Hodge new members to be of ACHC

Nancy Tavernier, Chair, called the meeting to order at 4 PM. She read the Statement on Remotely Conducted Open Meetings consistent with Governor's Order for meeting held during the Covid 19 Emergency. Bernice Baran was appointed Clerk for the meeting.

**I MINUTES** – Minutes from the meeting on April 27, 2020, were read. Ms. Baran moved and Ms. Roman Kreuze seconded a motion to approve which passed by roll call vote.

**II FINANCIAL REPORT** – Ms. Patenaude gave the Financial Report as follows; Checking Account Balance - \$8,297.65; Savings Account Balance - \$89,731.85. Mr. Van Meter moved and Ms. Roman- Kreuze seconded a motion to approve the monthly report and the expenditures of \$9329.47 which passed by roll call vote.

**III UPDATES**

**POWDER MILL** – This is on the ZBA meeting on June 9<sup>th</sup>.

**PIPER LANE** – This is on hold until the Conservation Committee reviews the Proposal. Hearing continued to June 16.

**IV NEW BUSINESS**

**CLOSING COST FUNDING REQUEST** – After discussion Ms. Patenaude moved and Ms. Baran seconded a motion to grant \$2,500 for closing costs for the purchase of an affordable unit on Massachusetts Ave. Roll call vote taken.

**HOUSING PRODUCTION PLAN** – The Draft Plan has been presented to an initial joint meeting of the BOS and the Planning Board. Two hundred and fifty four comments were received from 41 residents in response to requests for public comments. These are being incorporated into the final Plan which will be presented at the second joint meeting on May 26. Because of the additional work engendered by the need for revisions the consultants have requested additional funding for this Project. Mr. Van Meter moved and Ms. Patenaude seconded a motion to provide up to \$9,000 to RHO and consultant Jennifer Goldson for the completion of the

work. The motion passed unanimously by roll call vote.

### **OLD BUSINESS**

**TRANSITION UPDATE** – Ms. Patenaude announced her intention to resign from ACHC because of other commitments. Members expressed appreciation for her contributions to its work. Janet Adachi has agreed to serve on the ACHC committee, has been appointed and is awaiting swearing in. Judy Hodge also indicated her interest in applying for membership. She will be working with the Volunteer Coordinating Committee to complete her applications. The Annual meeting will be held on June 15 where votes for leadership will be taken.

Mr Van Meter and Ms Baran seconded a motion to adjourn which passed by roll call vote. The meeting was adjourned at 5:14 PM.

NEXT MEETING : June 15, 2020

### **STATEMENT OF DOCUMENTS PRESENTED AT THIS MEETING**

Agenda for meeting on 5/18/2020 and Minutes of 4/27/2020

Application for Closing Cost Assistance

Request for Additional Funding - RHSO