



BOARD OF SELECTMEN

Meeting Minutes

Tuesday, April 28, 2020

7:00 PM

Virtual Meeting

Present: Joan Gardner, Jon Benson, Dean Charter, Peter J. Berry, David Martin, Town Manager
John S. Mangiaratti

Absent: None

Ms. Gardner called the meeting to order at 7:00 PM via a virtual meeting with no Board members in physical attendance and broadcasted via Zoom.us virtual meeting platform.

I. Regular Business

Citizen Concerns

None

Chair Update/Town Manager Update

Mr. Mangiaratti updated the Board the Governor updated the stay at home through May 18th. ABUW established a COVID-19 Relief fund and offer FAQ's on their website for people to find out how they can access the grants, Laura Ducharme is the Town of Action point of contact and has helped process many applications. Board of Health approved the proposal restaurants sell some supplies and groceries. Looking at relaxing certain sign bylaws or waive fees. Launched the hotline with live operators during regular business hours to assist residents with questions for specific town departments – 978-929-6619. Arbor Day celebration last week, Ryan Hunt, Town Arborist planted a Magnolia tree at the West Acton Citizens Library. Town Clerk has suggestions for changing polling places to just the Jr. High School for June 2nd election and state primaries and presidential election, also shorten the voting time (12-8). Ms. Gardner suggested placing a plastic barrier for the poll workers. Mr. Berry suggests poll workers wear masks and disinfect the polls frequently. **Mr.**

Charter moved that the polls be open from 12:00 – 8:00 and all precincts vote at the RJ Grey Junior High School, Mr. Martin seconds. Mr. Charter called roll:

Mr. Berry – aye

Mr. Martin – aye

Mr. Benson – aye

Ms. Gardner – aye

Mr. Charter – aye

The motion carries.

Mr. Mangiaratti mentioned a few town projects still going on in town, Great Road Sidewalks beginning in May. Asa Parlin selective demolition bid has been awarded to a contractor, but due to construction restrictions, it has been put on hold. Miracle Field Sports Pavilion has enough funding to complete the ADA bathroom project,



and CPC funds for the second building as soon as construction is allowed due to the current non-essential restriction.

II. New/Special Business

1. Board to Continue Discussions Regarding COVID-19 and Board and Committee Requests for Virtual Meetings – Land Stewardship Committee, Council on Aging Board, and Conservation Commission

Mr. Charter moved to approve meetings of the Historic District Commission, 53 River Street Master Plan Committee, Recreation Commission, Land Stewardship Committee, Council on Aging Board, and Conservation Commission, Mr. Benson seconded. Mr. Charter called the roll:

Mr. Berry – aye

Mr. Martin – aye

Mr. Benson – aye

Ms. Gardner – aye

Mr. Charter – aye

The motion carries.

Mr. Benson added an update regarding the HPP and the extension of public comment to the evening of May 4th, with an additional joint virtual meeting of the PB and BOS on May 12th, and a revised draft available on Wednesday, May 6th. Further verbal public comments will be at the discretion of the BOS, or an additional meeting if necessary on May 19th if further comments need to be addressed and updated in the draft HPP. Mr. Berry mentioned a volunteer application for the ACHC from Janet Adachi and recommends bypassing the interview and to have her appointed by the BOS. Will be on as an agenda item at a future meeting.

2. Board to Continue Discussion on the Acton Boxborough Farmers Market

Mr. Martin updated the Board for the request to use the Elm Street playground. Board of Health met to discuss the location, and requested everyone wear masks, and all health standards of grocery stores, a parking plan, and crowd control plan. The vendor assignments around tennis courts is sufficient for allowing a one-way traffic flow. ABFM will provide hand washing stations. Mr. Charter suggested that the town staff work on the no parking order in front of the tennis courts. **Mr. Benson moved to approve the use of the Elm Street playground for the ABFM in accordance with the safety protocols from the BOH, Mr. Martin seconds. Mr. Charter called the roll:**

Mr. Berry – aye

Mr. Martin – aye

Mr. Benson – aye

Ms. Gardner – aye

Mr. Charter – aye

The motion carries.

3. Board to Discuss Emergency Order on Selling Groceries



Mr. Mangiaratti updated the Board from the last meeting and worked with Town Counsel to come up with an order. It was discussed at the Board of Health meeting who approved it. The Board needs to approve and sign the order. Restaurants would sell products they have in stock, in additional typical grocery items on top of serving prepared meals. **Mr. Berry moved to authorize the Chair to sign the BOS/BOH emergency order regarding selling grocery retail, Mr. Benson seconded. Mr. Charter called roll;**
Mr. Berry – aye
Mr. Martin – aye
Mr. Benson – aye
Ms. Gardner – aye
Mr. Charter – aye
The motion carries.

III. Consent Items

Mr. Mangiaratti requested to continue the minutes approval to the next meeting of the Board of Selectmen.

Mr. Berry moved to adjourn, Mr. Benson seconds. Mr. charter called roll:
Mr. Berry – aye
Mr. Martin – aye
Mr. Benson – aye
Ms. Gardner – aye
Mr. Charter – aye
The motion carries. Meeting adjourned at 7:43 PM.

Documents and Exhibits Used During this Meeting

- Agenda, April 28, 2020
- Email from Mathew “Selby” Regarding Alternate Location of ABFM – April 23, 2020
- Memo from Board of Heath Regarding Farmers Market Location – April 28, 2020
- Board of Selectmen and Board of Health Emergency Order Regarding Grocery Retail – April 22, 2020
- Operational Update COVID-19 Response from Town Manager – April 28, 2020