



## Board of Assessors

**472 Main Street  
Acton, MA 01720**

**978-264-9622  
Fax 978-264-9630**

### Minutes October 1, 2003 6:00 P.M. in Room 46

Members Present: Jim Kotanchik, Chairman, Lester Goodridge, Susan Miller

The meeting was called to order at 6:05 pm

The Board signed M.V. Commitment/Warrant # for:

#11 of 2002 - \$13,263.78

The Board received correspondence from Mr. Van Horn regarding his vacant lot at 13 Henley Road beside. After reviewing the information the Board agreed to reduce Mr. Van Horne's assessment on his lot to unbuildable.

The Board reviewed and abated the following real estate abatements;

12 Harris St – Town owned  
10 Marshall Path – Common Land  
22 Alexandra Way – Town Land  
5 Alexandra Way – Common Land  
3 Alexandra Way – Town Land  
145 Great Road Rear - Town Land

Board member Lester Goodridge asked that the following items be placed on this agenda;

Items under: New Business

1. Nomination, discussion and vote for a secretary of the Board of Assessors. The Board had a brief discussion and agreed to table this item until the next Board of Assessors meeting scheduled November 5, 2003.

2. Distribution of Meeting Minutes – Discussion and Vote. The Board had a discussion on automatically distributing the minutes of the meeting to the Beacon newspaper. The Board voted, two to one, not to automatically distribute the minutes.

Mr. Kotanchik called for a ten minute recess.

Items Under: Old Business

1. *Reaffirmation of our sworn oath - I (name of assessor) having been chosen to assess taxes and estimate the value of property for the purpose of taxation for the Town of Acton for the year(s) ensuing, do swear that I will truly and impartially, according to my best skill and judgment, assess and apportion all such taxes as I may during that time assess: that I will neither overvalue nor undervalue any property subject to taxation and that I will faithfully perform all the duties of said office.*

The Board was given a copy of their sworn oath, as it appears above, as requested by a Board member.

The Board was handed the following correspondence from Lester Goodridge, member of the Board of Assessors;

Memo dated September 11, 2003  
Memo dated September 12, 2003  
Memo dated September 19, 2003  
Memo dated September 21, 2003

The Board was given a handout regarding - Assessor Election and Appointment procedures, Laws

The Board read and approved the following minutes, two votes to one:

September 10, 2003

The meeting adjourned at 7:20 p.m.