



Cemetery Commission

MEETING POSTED: YES

DATE: 4/10/2019

TIME: 2:00pm

PLACE: Kennedy Building 104 Concord Road

MEMBERS PRESENT: Bill Klauer, Joe Will, Dana Snyder-Grant

ALSO PRESENT: Joan Gardner, Tom Tidman, Shawn O'Malley, Kim Clark

1. Opening

Chair Joe Will opened the meeting at 2:04pm

2. Regular Business

- A. Approval of Meeting Minutes – The meeting minutes on 3/13/19 from the Cemetery Commission were reviewed and approved by a vote of 3-0 with no amendments.

3. New/Special Business

- A. Handicap accessibility review- will be moved to May 15 meeting and Frank Ramsbottom Building Commissioner will be invited to speak.

B. New section at Woodlawn cemetery was discussed- It will be a Section similar to the newest section at Mt Hope cemetery. Engineering will be contacted to assist in planning design. Superintendent Shawn O'Malley will get prices on lot pins to begin the project.

C. Street signs for Woodlawn cemetery will be moved to the May 15 meeting when more information will be available.

D. Green Burial discussion- We will have a Green Burial representative attend June meeting to discuss the pros and cons and give Commission more information to determine if Green Burials would be a good future fit for Acton. Health Director Sheryl Ball will be invited to attend.

4. Consent items

- A. Cemetery flowers- spend \$1725 from appropriate funds

Basket and Bouquets- spend \$900 from appropriate funds

Member Bill Klauer made a motion to approve the request. Dana Snyder Grant seconded the motion.

The Cemetery Commission voted 3-0 to approve the motion. The motion was approved.



B. Seed and fertilizer request- - spend \$2600 split evenly from new and old per care funds. Member Bill Klauer made a motion to approve the request. Joe Will seconded the motion. The Cemetery Commission voted 3-0 to approve the motion. The motion was approved.

C. Tree donation to Mt Hope cemetery- request to have a dogwood planted in Section 9 lot 93 by the Koontz family.

Member Bill Klauer made a motion to approve the request. Joe Will seconded the motion. The Cemetery Commission voted 3-0 to approve the motion. The motion was approved.

Adjournment

At 3:01p.m., it was moved and seconded to adjourn the meeting.

The motion was approved unanimously.

Next meeting scheduled for 5/12/19

Documents and Exhibits Used During this Meeting

- Meeting minutes of March 13, 2019
- Green Burial notes
- Basket/ Bouquets, Flower and Seed and fertilizer requests
- Tree donation map of Mt Hope cemetery Sec 9