



Kelley's Corner Steering Committee

Meeting Minutes

26 February 2019

7:30 pm

EOC Room, Public Safety Facility, 371 Main Street

Present	Andy Brockway (chair), David Manalan, Dean Charter, Erin Bettez, Jon Benson (BoS), Larry Kenah (clerk, EDC), Pat Clifford, Peter Darlow (DRB)
Not Present	Derrick Chin (PB), Christi Andersen (FinCom), Bob Van Meter
Town of Acton	Kristen Guichard (Planning Department)
Other Attendees	None

1. Opening

Andy Brockway opened the meeting at 7:34 pm.

2. Regular Business

A. Approval of Meeting Minutes –

The meeting minutes from the 5 February 2019 KCSC meeting were reviewed and approved unanimously, with three minor editorial changes.

B. There were no members of the public at this meeting.

3. New/Special Business

A. Events and Other Outreach Efforts

Jon Benson went over the list of upcoming events. Here is a partial list of the public meetings. Neighborhood coffee meetings are not included in these minutes.

Date	Time	Location	Event
Thursday, February 28	7:30 pm	Town Hall 204	League of Women Voters



Tuesday, March 5	7:30 pm	Town Hall 204	MassDOT Public Hearing
Wednesday, March 13	1:00 pm to 3:00 pm	Town Hall 204	Afternoon Open House
Wednesday, March 13	7:00 pm to 8:30 pm	Town Hall 204	Evening Open House
Monday, March 18	1:00 pm	Senior Center	Overview
Thursday, March 21	1:00 pm to 3:00 pm	Town Hall 204	Afternoon Open House
Thursday, March 21	7:00 pm to 8:30 pm	Town Hall 204	Evening Open House

All of the meetings except for the event at the Senior Center take place in Room 204 in Town Hall.

Sahana Purohit has taken up the Facebook effort.

We will not post an agenda for the LWV event. Members should not gather in small groups or otherwise engage in conversation that might be mistaken for deliberation.

Andy Brockway reminded all of us in all of our engagements to avoid rabbit hole arguments on specific details. "Come back to the plan." We should ground all conversations in the overall themes of the plan and the project details that support these themes.

B. MassDOT Public Hearing

The MassDOT public hearing is (finally!) scheduled for Tuesday, 5 March 2019, in Room 204 of Town Hall.

Members of this committee are audience members and nothing more at the public hearing. We are free to speak if we wish.

C. Kelley's Corner Open House

Kristen reported on the final details for the open house events (see earlier section for dates, times, and the location). She then assigned members to specific stations at each of the four events. Members will be paired with town staff at each station. Kristen will also create name tags (name and affiliation) for each person assigned to each station.

D. Town Meeting

The Kelley's Corner article at town meeting is a request for \$525k. This is broken into two pieces.

- \$450k – additional engineering services
- \$75k – appraisal services

The presentation will be delivered by Jon Benson, Kristen Guichard, and Chris Prehl.

- Overview – Jon Benson
- Details about the plan – Kristen Guichard and Chris Prehl



- Details about the “money piece” – Jon Benson

4. Next Meetings and Adjournment

We want to meet again after 5 March (MassDOT Public Hearing) but before town meeting. Kristen will once again poll the members and find a date for the next meeting.

At 9:01 pm, it was moved and seconded to adjourn the meeting. The motion was approved unanimously.

Documents and Exhibits Used during This Meeting

The following document was handed out at the meeting.

- Kelley’s Corner Presentation Dates (2/24/19)

The following documents were handed out at the meeting and are also available on the town Web site.

- KC Draft Minutes - 2-5-19.pdf
- MassDOT 25% Design Public Hearing Notice

These documents can be found at

<http://doc.acton-ma.gov/dsweb/View/Collection-10799>