

Town of Acton
Town Hall Room 121
Volunteer Coordinating Committee
July 10, 2017 Minutes for Meeting

In attendance:

Gregory Hutchins
Jennifer Querbes
Xuan Kong
Hart Millett
Charlie Aaronson

Absent:

Motion to call the meeting to order. Meeting called to order at 7:00 pm.

Charlie will inquire with Board of Selectmen regarding applicants left off July 10, 2017 agenda.

Committee discussed potential candidates and current open positions that may be suitable for these applicants.

Karen Myers is unable to reschedule her interview until August.

Committee discussed revising organizational method for volunteer information of current and potential candidates.

- Potentially using Google Sheet to keep track of volunteer information, committee membership, etc.
- Xuan will establish the spreadsheet and send link for us to test this method

Samuel Rice for West Acton Sewer Action Advisory Committee

- Acton resident for thirty-five years; Massachusetts resident for seventy years
- Served on the South Acton Sewer Action Committee 1996-1998
- Retired Civil Engineer; BS in Civil Engineering, MBA
- Previously served as key presenter at Town Meeting for South Acton Sewer Program
- Worked in water and wastewater management
- Mr. Rice sees himself as a concerned citizen who can shed light on the process and provide cost effective analysis

Motion to forward Samuel Rice for West Acton Sewer Action Advisory Committee to Board of Selectmen for consideration. Motion passed unanimously.

Garry McCarthy for West Acton Sewer Action Advisory Committee:

- Served on Acton Transfer Station Committee 2005-2007
- Principal Civil Engineer with Stantec Consulting Services, professionally licensed in MA, RI, CT
 - Company will not consult on this project to avoid any potential conflict of interest
- Special training with focus on municipal water and waste projects
- Involved in various water and waste projects for twenty-five years
 - +Knowledge of cost estimating related to similar projects
 - +Experience of completing feasibility studies
- Mr. McCarthy would be willing to volunteer his services and expertise to the town

Motion to forward Garry McCarthy for West Acton Sewer Action Advisory Committee to Board of Selectmen for consideration. Motion passed unanimously.

Committee discussed current town charges for committees and potential revisions that may be in the process.

Janet Adachi is going to determine whether questions related to citizenship are required on new application form.

Committee discussed our own charge. Is it appropriate for the VCC to highlight information related to a candidate for the Board of Selectmen, as a means of spotlighting attributes and experience that might help a particular committee to be successful? Is ranking an option? Should we only focus on positive qualities? Is this a possible way of relieving some of the burden on the Selectmen of sifting through information belonging to each candidate?

However we proceed, the possibility needs to be addressed with Selectmen Liason, Peter Berry, and Lisa Tomyl in order to ensure that our questions fit the process.

How will people who are not appointed going to be notified?

- Lisa Tomyl?
- VCC? Could we then try to recruit for other openings?

Motion to adjourn the meeting at 8:54 pm. Motion passed unanimously.

Next meeting will take place on August 14, 2017.