



**TOWN OF ACTON
DESIGN REVIEW BOARD
MINUTES OF DECEMBER 5, 2012 MEETING**

7:30 p.m.
Room 121, Town Hall

NEXT COMMITTEE MEETING: January 2, 2013
Acton Town Hall, Rm 121, 7:30 p.m.

Present: Holly Ben-Joseph (Chair), David Honn, Peter Darlow, Kim Montella, David Clough (BOS Liason)

The meeting was called to order at 7:35 pm.

CVS on Main Street

The board met for a second time with CVS project proponents (Rich Mattocks, Kevin Paton, Vinnie Cuttone) to review the proposed building and site. Details of the review commentary are outlined in the December 6 memo titled CVS which includes recommendations and comments submitted to the BOS, town planner, planning board and posted on the DRB website under Memos. The project representatives were attentive to the board's concerns discussed at the first meeting and the majority of the issues were addressed. The board reviewed the revised plan and will write up second memo for distribution.

Action Items: Holly Ben-Joseph will write the review memo and distribute to all.

Previous Meetings: No minutes were reviewed.

The meeting adjourned at 9:00 pm.

Respectfully Submitted by: Holly Ben-Joseph