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MINUTES OF : Meeting of the Cemetery Commissioners

JUL 21 2016

MEETING POSTED: YES

TOWN CLERK  
ACTON

DATE: 6/15/2016 TIME: 2:00pm PLACE: Town Hall Room 126

MEMBERS PRESENT: Bill Klauer, Joe Will, Connie Ingram

ALSO PRESENT: Tom Tidman, Shawn O'Malley, Allura Overstreet, Fran Osmon

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MEETING CALLED TO ORDER AT: 2:00pm

Review and sign minutes from last meeting. Reviewed and signed.

Discuss additional revisions to the Rules and Regulations. Tabled until next meeting.

**Kennedy Service Building renovation update.**

Tom Tidman advises that we do not have enough funds to accomplish the total renovation at this time. The Commissioners had appropriated \$35,000 on 12/14/2015. Bill Klauer would like to see the renovation completed in its entirety. Motion to provide an additional \$80,000 to this project from trust funds, 2<sup>nd</sup>, passed. The commission will provide \$115,000 in total.

**Discuss chapel lighting issues.**

Bill Klauer would like to hire a lighting consultant to discuss remedies to the poor lighting conditions. Motion to look into a consultant, 2<sup>nd</sup>, passed.

**Madden property update.** No new updates.

**An update of the Crew activities and any concerns since the last Cemetery Commissioner meeting.**

Commencing more tree work as approved in earlier meetings. Working on a lot of Recreation and conservation projects. Also looking into fixing a collapsing catch basin in Woodlawn on the entrance road.

**Woodlawn gate renovation.**

We received a quote from a reputable mason to renovate all three of Woodlawn's gates. The total estimate to repair all 3 is between \$20500 - \$28500. Shawn suggests that the entrance gate located on Concord Rd at Hosmer St with the four pillars is most in need of repairs. The quote for this entrance alone is between \$11500 - \$14500. Bill Klauer suggests submitting a request for Community Preservation Account (CPA) funding. Motion to file CPA request for funding, 2<sup>nd</sup>, passed.

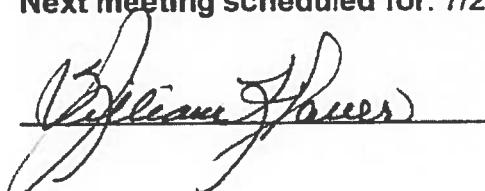
**Chapel Roof repairs.**

Quote to replace several missing slates on the Chapel roof came in at \$1900.00 for just labor, since we have several slates in the basement. Funding will come from the Chapel Trust.

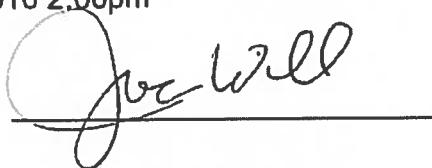
**Documents presented:** Woodlawn gate repair quote, Trust fund balance statement.

**Meeting adjourned at :** 3:00pm

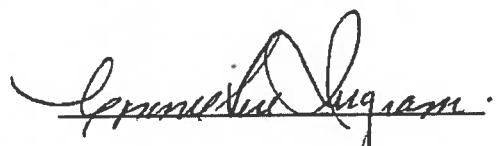
**Next meeting scheduled for:** 7/20/2016 2:00pm



Bill Klauer



Joe Will



Connie Ingram