

**TOWN OF ACTON**  
**SIDEWALK COMMITTEE MEETING**  
**Minutes of August 11, 2010**  
7:00 p.m.  
Acton Memorial Library Conference Room

**Next Committee Meeting:** Wednesday, Sept 15, 2010, 7:00 p.m. Acton Memorial Library Conference Room.

There was not a meeting of the committee in July.

**Present:** Bettina Abe, Sytske Campbell, Pam Cochrane, Steve Evans, Dick Calandrella, Leslie Hogan, and our Board of Selectmen Liaison Pam Harting-Barrat.

Meeting was called to order by co-chair Bettina.

**Citizen Concerns:**

There were no citizen concerns expressed at the meeting.

**Procedural Matters:**

- The June 2010 **minutes** were accepted.
- **Open Meeting Law:** There is one more chance for training, 9/15/2010, ABRHS auditorium. Each committee member should read the Attorney General's Open Meeting Law Guide, available at <http://www.acton-ma.gov/DocumentView.aspx?DID=132> , sign the **CERTIFICATE OF RECEIPT OF OPEN MEETING LAW MATERIALS** from the last page, and return it to the town clerk.
- Note that we have added a compliance checklist for the meeting minutes, to the end of the minutes.

**Recap of meeting** with the Town Engineering Dept, Corey York:

Quarry Road / Harris Street construction project will give money to the sidewalk fund. Ledgerock Way construction project by Redmond, will build a sidewalk on corner of Main from retaining wall, south.

**High Street:** (#30-#46) The gravel work is rough graded; should be "done in about a month". (77 to Parker): layout in review, desire to minimize retaining walls. They may take plans to homeowners in the fall, then send out a preliminary plan. It seems now like the first choice for the location is the North side of the High Street.

**Route 2A:** Corey has a meeting with Town Manager Steve Ledoux, and wants to contract out surveying. The town may still be able to get the bond money from the developer of Quail Ridge to use toward this sidewalk construction

**Main Street:** Under construction.

**Taylor Road:** Most permissions to survey property have been returned. Some properties have mailing addresses different than the property address. The sidewalk committee will consider in the future whether to go door-to-door to complete gaining permission to survey. The recent traffic study was summarized. Building a sidewalk was deemed to be the best plan.

**Summer Street:** The Food Pantry is at Summer Street just past the Acton Town line in Boxborough, and thus there is an opportunity to extend the planned Summer Street sidewalk a short distance to serve this location. There was mixed opinion on whether we should consider this. Pros: serve walkers to the food pantry, other businesses at the location that may serve youth, at a relatively low cost. Cons: some doubt that people walk there, we don't know how permanent the Food Pantry considers this location to be, and we should not take lightly any changes to our sidewalk construction priorities.

- Dick will fill out a sidewalk 'scoresheet' on this section for our future consideration. (Should also talk with Food Pantry about their opinion on the permanence of their use of this location).

**Capizzi site plan** (840 Main) between NARA park and the assisted living facility – agreed to build a sidewalk as part of current small construction project. The sidewalk may be at their own property or elsewhere, to be worked out between Capizzi and the town Engineering department.

**232 Arlington Street Site plan** (SE corner with Spruce St next to Ernie's Auto Body). Duplexes with apartments are planned. Eco-stone permeable pavers are planned for between the buildings. Bituminous parking lot in the back.

- Bettina and Leslie will review the plans Friday, and if appropriate, recommend an all-concrete sidewalk on the property border.

Next Meeting: September 15, 2010:

- At the next meeting, (chairs) please place on the agenda a discussion of any possibility of collaboration with the Bruce Freeman Rail Trail.

Meeting adjourned at ~8:04 p.m.

Respectfully submitted,

Steve Evans

***Open Meeting law requires that the following must be included in the minutes:***

- ✓ Date, place, time and matters discussed.
- ✓ Summaries of discussions
- ✓ List of documents used
- ✓ Decisions made

- ✓ Actions taken
- ✓ Record of all votes (yeas, nays and abstentions).
- ✓ A list of all documents and other exhibits, such as photographs, recordings, maps and presentations used by the body at the open or executive session.

**Future Meetings Planned:**

September 15, 2010

October 13, 2010

November 10, 2010

December 8, 2010